

Guttenberg Housing Authority Board of Commissioners

Open Public Meeting Agenda

Wednesday, February 28, 2018

1. Call to Order
2. Reading of the Open Public Meetings Act Notice
3. Roll Call
4. Pledge of Allegiance
5. Executive Director's Report
6. Financial Report
7. Payment of Bills
8. Approval of Minutes
9. Old Business
10. New Business
11. Resolutions

2018-06: Resolution ratifying the award of a contract to Packetalk LLC for the purchase, installation, and maintenance of a security camera system.

2018-07: Resolution approving and authorizing the washer and dryer lease with CSC Serviceworks, Inc. for Macaluso Towers.

2018-08: Resolution approving and authorizing the shared service agreement for Section 8 support and training services with Cliffside Park Housing Authority.

2018-09: Resolution approving and authorizing the submission of the annual budget to the New Jersey Department of Community Affairs

12. Public Comment
13. Adjournment

(THE BOARD MAY CONVENE TO CLOSED SESSION DURING THE MEETING)

The motion to accept and pay all bills for January 25, 2018 to February 28, 2018 is adopted.

APPROVAL OF MINUTES:

A motion to approve the minutes of the November 20, 2017 meeting of the Board of Commissioners was tabled.

A motion to approve the minutes of the January 24, 2018 meeting of the Board of Commissioners was tabled.

OLD BUSINESS:

None.

NEW BUSINESS:

None.

RESOLUTIONS:

2018-06: Resolution ratifying the award of a contract to Packetalk LLC for the purchase, installation, and maintenance of a security camera system. The following vote ensued:

COMMISSIONER	MOTION/ SECOND	YES	NO	ABSTAIN	ABSENT
WAYNE ZITT, CHAIR					X
LINDA HABERMANN, VICE CHAIR	2	X			
DOROTHY STEELE					X
JUANA MALAVE		X			
JUSTIN MACK	1	X			
MARISOL MONTANEZ		X			

The Board of Commissioners adopted Resolution 2018-06.

2018-07: Resolution approving and authorizing the washer and dryer lease with CSC Serviceworks, Inc. The following vote ensued:

COMMISSIONER	MOTION/ SECOND	YES	NO	ABSTAIN	ABSENT
WAYNE ZITT, CHAIR					X
LINDA HABERMANN, VICE CHAIR		X			
DOROTHY STEELE					X
JUANA MALAVE	2	X			
JUSTIN MACK		X			
MARISOL MONTANEZ	1	X			

The Board of Commissioners adopted Resolution 2018-07.

2018-08: Resolution approving and authorizing the shared service agreement for Section 8 support and training services with Cliffside Park Housing Authority. The following vote ensued:

COMMISSIONER	MOTION/ SECOND	YES	NO	ABSTAIN	ABSENT
WAYNE ZITT, CHAIR					X
LINDA HABERMANN, VICE CHAIR	1	X			
DOROTHY STEELE					X
JUANA MALAVE		X			
JUSTIN MACK		X			
MARISOL MONTANEZ	2	X			

The Board of Commissioners adopted Resolution 2018-08.

2018-09: Resolution approving and authorizing the submission of the annual budget to the New Jersey Department of Community Affairs. The following vote ensued:

COMMISSIONER	MOTION/ SECOND	YES	NO	ABSTAIN	ABSENT
WAYNE ZITT, CHAIR					X
LINDA HABERMANN, VICE CHAIR		X			
DOROTHY STEELE					X
JUANA MALAVE		X			
JUSTIN MACK		X			
MARISOL MONTANEZ		X			

The Board of Commissioners adopted Resolution 2018-09.

2018-10: Resolution approving and authorizing the Executive Director to secure bids for kitchen upgrades at the 6900 Broadway and/or 400 68th Street properties. The following vote ensued:

COMMISSIONER	MOTION/ SECOND	YES	NO	ABSTAIN	ABSENT
WAYNE ZITT, CHAIR					X
LINDA HABERMANN, VICE CHAIR		X			
DOROTHY STEELE					X
JUANA MALAVE		X			
JUSTIN MACK		X			
MARISOL MONTANEZ		X			

The Board of Commissioners adopted Resolution 2018-10.

A motion was made to enter into closed session to discuss confidential personnel matters and matters of attorney-client privilege. The following vote ensued:

COMMISSIONER	MOTION/ SECOND	YES	NO	ABSTAIN	ABSENT
WAYNE ZITT, CHAIR					X
LINDA HABERMANN, VICE CHAIR	1	X			
DOROTHY STEELE					X
JUANA MALAVE		X			
JUSTIN MACK		X			
MARISOL MONTANEZ	2	X			

The motion to enter into closed session is adopted.

A motion was made to return to open session. The following vote ensued:

COMMISSIONER	MOTION/ SECOND	YES	NO	ABSTAIN	ABSENT
WAYNE ZITT, CHAIR					X
LINDA HABERMANN, VICE CHAIR		X			
DOROTHY STEELE					X
JUANA MALAVE		X			
JUSTIN MACK		X			
MARISOL MONTANEZ		X			

The motion to return from closed session is adopted.

PUBLIC COMMENT:

None.

ADJOURNMENT:

A motion was made to adjourn the meeting. The following vote ensued:

COMMISSIONER	MOTION/ SECOND	YES	NO	ABSTAIN	ABSENT
WAYNE ZITT, CHAIR					X
LINDA HABERMANN, VICE CHAIR		X			
DOROTHY STEELE					X
JUANA MALAVE		X			
JUSTIN MACK		X			
MARISOL MONTANEZ		X			

The meeting was adjourned at 7:24 p.m.

Carl S. Czaplicki Jr., Executive Director/Secretary

Wayne Zitt, Chairperson